

**MONDAY, FEBRUARY 16, 2021 7:00 P.M.**  
**BOARD OF ALDERMEN**  
**MINUTES**

---

MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERWOMAN LISA CAPSHAW CUSHING

ALDERWOMAN BERRY LANE

ALDERWOMAN VITALE

ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, JIM HETLAGE  
CITY ADMINISTRATOR, BEN DECLUE  
DEPUTY CITY CLERK, JOANNE CARR

**MEETING CALLED TO ORDER**

The meeting was called to order at 7:09 PM by Mayor Wilcox.

The February 16, 2021, Board of Aldermen Meeting was conducted via videoconference.

**ROLL CALL**

Present: Alderman Roettger, Alderwoman Lane, Alderwoman Capshaw Cushing  
Alderman Nauman, Alderman Schuster, Alderwoman Vitale

Absent: None

Present: Mr. Terry Jones, Superintendent of Public Works, Chief Jeff Beaton, Scott Smith,  
Lochmueller Engineering

**APPROVAL OF TENTATIVE AGENDA**

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the February 16, 2021 meeting. Alderman Roettger moved approval of the agenda for the February 16, 2021 meeting. Alderman Schuster seconded the motion which was unanimously approved.

**APPROVAL OF THE MINUTES FROM FEBRUARY 1, 2021 MEETING**

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from February 1, 2021 meeting. Alderwoman Vitale seconded the motion, which was unanimously approved.

**CITIZEN COMMENTS**

None

**TREASURER'S REPORT- JANUARY 2021**

Mr. DeClue stated that the January 2021 Treasurers report was included in the packet adding that if there were any questions to please let him know and he or Mr. Lawrence would answer or have information available.

There were no questions at this time.

## RESOLUTIONS

R06-21      A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AUTHORIZING THE GLENDALE POLICE DEPARTMENT TO APPLY FOR A HAZARDOUS MOVING VIOLATION TRAFFIC SAFETY GRANT THROUGH THE MISSOURI HIGHWAY SAFETY PROGRAM

Alderwoman Lane moved approval of the reading of Resolution R06-21. Alderman Schuster seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the Police Department applied for this grant every year which if awarded, defrayed overtime costs for police.

Chief Beaton reported that the overtime expenses related to hazardous moving violations, which due to the COVID pandemic and the order to limit contact, largely went unspent. Chief Beaton stated that between the CARES Acting funding and lower costs, a lower grant amount was requested. adding that most agencies had a similar situation. Chief Beaton stated that once more vaccines are given, the department will be able to conduct normal practices. Chief Beaton stated that there were mini-grants available that did not require the approval of the Board adding that in this case a signed approval was required by the end of the month. Chief Beaton stated that an Officer would come to each Board members' home if that was more convenient.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R06-21 which was unanimously approved.

R07-21      A RESOLUTION AUTHORIZING A CONTRACT WITH GLOBALCAD FOR THE PURCHASE AND INSTALLATION OF MREACH MOBILE CAD SOFTWARE IN POLICE VEHICLES

Alderman Schuster moved approval of the reading of Resolution R07-21. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that this was a requirement for dispatch service with Kirkwood that Glendale was required to install.

Chief Beaton stated that the CAD MReach Mobile system ran through Global CAD, adding that currently, the Glendale Police had a silent dispatch function with Kirkwood. Chief Beaton stated

that Kirkwood Dispatch could send information directly to the cars without talking adding that most of the time, while information would be sent across this module, Glendale was largely out of the loop unless Kirkwood would advise the Officers to check the system. As an example, Chief Beaton stated that information concerning information about a stolen vehicle had to be received over the air from dispatch by a call because Glendale did not have the CAD as yet.

Chief Beaton stated that they did a breakdown, noting that it would cost \$1,000 per vehicle for terminals in the vehicle totaling \$5,000. Chief Beaton stated that there was a mapping component costing \$250 per vehicle, remote training costing \$440 apiece, an implementation fee of \$880 and an annual fee of \$1,375. Chief Beaton stated that the overall cost was approximately \$9,000 to install now and maintain annually. Chief Beaton stated that the annual fee was the only continuous fee adding that all other costs were one-time fees. Chief Beaton stated that Kirkwood was sticking with the Global system right now noting that this was a part of the contract adding that Kirkwood allowed Glendale some time for switchover due to other costs related to the contract.

Alderman Nauman asked about the software for the Mobile Cad and asked if there was a way to drive costs down or was Kirkwood strict about the cost for each module and wondered if there was any way to get the cost down.

Chief Beaton stated not in this instance adding that Glendale used Global records and evidence reporting, which was a dispatch function adding that unfortunately, this was the cost. Chief Beaton stated that the fees related to a 1 to 5 vehicle package adding that had it increased to six or more vehicles, the costs may have been lower noting that Glendale only had 5 police vehicles.

Alderman Nauman asked if Glendale could synchronize with Kirkwood in the future to mesh with the Kirkwood fleet, for a lesser cost. Chief Beaton stated that going forward any product like this, the City should be able to link up with Kirkwood adding that Glendale was late to the game and noted that Des Peres may be in the same situation. Chief Beaton noted that Glendale did not have the Mobile Cad in the vehicles because the City was small enough but from a dispatch standpoint, the City should be able to link in with the other Municipalities.

Alderman Nauman stated that he hoped the City could and thanked Chief Beaton for the report.

Alderman Roettger asked if this contract accounted for any other vehicles in the future.

Chief Beaton stated that the department had 4 fully marked vehicles adding that the contract would get the City to one more vehicle if one is added. Alderman Roettger thanked Chief Beaton for the report.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R07-21 which was unanimously approved.

R08-21            A RESOLUTION DECLARING A MOSQUITO FOGGER SURPLUS  
PROPERTY AND AUTHORIZING DISPOSAL OF THE SAME

Alderman Nauman moved approval of the first reading of Resolution R08-21. Alderwoman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the disposal of the fogger was discussed at an earlier meeting noting that with the hiring of St. Louis County Vector Control to manage the mosquitos in Glendale two years ago, it was determined that there was no need for the fogger equipment. Mr. DeClue added that the City had no interest in overtime or keeping up MO licensing once the City parts ways with the equipment. Mr. Jones noted that the equipment was valued at \$1,200 adding that other cities would have an interest in the device. It was noted that the equipment was in reasonable condition and would be useful in smaller cities.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R08-21 which was unanimously approved.

At this time, Alderwoman Lane thanked Mr. Jones for all his recent snow plowing. Mr. Jones wished they could have provided better service. Alderwoman Lane thanked Mr. Jones for advising the Board and keeping it informed during the whole process.

Mayor Wilcox stated that the team needed to know how much we appreciate them and the work they do.

R09-21            A RESOLUTION AUTHORIZING ENGINEERING AND PROJECT  
MANAGEMENT WORK FROM LOCHMUELLER GROUP FOR  
STORM WATER IMPROVEMENTS TO CITY HALL

Alderman Schuster moved approval of the first reading of Resolution R09-21. Alderwoman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that this resolution related to the project that involves stormwater drainage repair behind city hall which was supposed to be a part of the overall building project but had to be postponed due to the budget cuts. Mr. DeClue stated that the improvements would include a Chunnel, a retaining wall for neighbors and a white vinyl fence to be located behind the Firehouse up to the Sally Port. Mr. DeClue stated that the City and Engineer would work with the other neighbors to replace their fence which would be in relation to the engineering work. Mr. DeClue noted that the past engineer worked out a basic plan for the project, but additional engineering work still needed to be done adding that the City needed project help with this and authorization for both expenses.

Mr. DeClue introduced Mr. Smith.

Mr. Smith, City Engineer, thanked Mr. DeClue, stated that he appreciated the opportunity to work on this project and noted that the Mr. DeClue summarized the project well.

Mr. Smith stated that this proposal and their work to alleviate drainage problems at City Hall would include aspects of costs and also engagement of surrounding property owners. Mr. Smith stated that they would be looking at a good contractor to come in at a reasonable cost to complete the project.

Mayor Wilcox asked about the timeline.

Mr. Smith stated that it could be wrapped up in a few months. Mr. Smith stated that he would be help with an RFP and would look at access to the site which had been discussed previously with Mr. Jones.

Mr. Jones stated that accessibility would also be discussed in detail with the property owners.

Mr. Smith stated that Mr. Jones has been a pleasure to work with, noting that he was easygoing and forthcoming with information.

Mr. Jones stated that Mr. Smith was good to work with as well.

Alderman Roettger asked about the number of residents and property would be impacted by the work.

Mr. Smith stated that three residents would be impacted the most.

Mr. Smith stated a temporary access easement would be arranged up to the rear property lines before work began adding that the new fence would be part of the cost for restoration of the area due to possible equipment damage. Mr. Smith stated that the looked at coming from the front or rear adding that the final decision would be a matter of cost overall. Mr. Smith stated that we would possibly come through one of the driveways and have the back fence brought down adding that there was a need to engage property owners.

Mayor Wilcox stated that there is an overall understanding with our residents but added that communication was the best way to get this done which goes a long way. Mayor Wilcox stated that keeping the residents updated about everything in the project was best and the sooner we can communicate along with keeping the residents informed was the best approach.

Mr. Smith stated that he hoped to improve what was done in the past and prided themselves in involving the steak holders through phone, email, and face to face.

Mayor Wilcox asked about the upside for the residents. Mr. Smith stated that one benefit would be the removal of the eroding fence line on City and private property adding that the bottom posts were beginning to be exposed, and also, the loss of land to their back property would be stopped with a retaining wall which would shore up the site a would be better aesthetically.

Alderman Roettger asked if there would be some removal of plantings. Mr. Smith stated that there may be some trimming or removal if it is determined that the plantings are too close to the project area. Mr. Smith added that the homeowners' situation would be considered noting that the contractor will abide by all the rules.

Mr. DeClue stated that there was a lot of Honeysuckle which needed to be removed and noted that there were some trees that needed to be reviewed. Mr. DeClue noted that Honeysuckle had damaged the existing which belonged to the City.

Mayor Wilcox asked how many neighbors would be impacted the most. Mr. Smith stated that there were three neighbors.

Alderman Nauman asked if there would be a cost share. Mr. DeClue stated that the City would be paying for the installation and mobilization and would work with the neighbors regarding cost of materials.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R09-21 which was unanimously approved.

#### PROJECTS UPDATE FROM SCOTT SMITH, CITY ENGINEER

Mr. Smith reported on a few other projects and noted that Mr. Jones was very professional and shined at all he was involved with.

One: STP Sappington Road Project

Mr. Smith reported that the application was sent in last Thursday noting that he had expertise at acquiring approval by including a detailed cost estimate along with including added value items which would increase points and increase score to arrive at up to 80% paid by the Federal Government. Mr. Smith stated that the evaluation process could take 4-5 months and was very competitive.

Two: Stormwater Mitigation

Mr. Smith stated that it was a tight space and would tweak the proposal to keep costs down.

Three: East Essex

On February 5, a proposal higher than expected was received related to surveying, Geotech subs and the acquiring of easements. The design fee was \$67,000 and the stormwater drain was \$35,000. Mr. Smith stated he looked forward to speaking with Mr. Jones and Mr. DeClue.

Four: Stormwater Master Plan

Mr. Smith stated that this would entail identify projects and cost assessments, see if certain projects are feasible and figuring out how the City can take advantage of funding opportunities.

Mr. Smith stated that data integration, etc., noting what projects would be less desirable, how to pair things down and due diligence would be included in the identification process. Mr. Smith stated that entire City as a whole would be mapped and data collected to determine priority projects to be funded and meet budget cycles. Mr. Smith stated that \$70,000 could be leveraged for projects that could be funded from other programs.

#### Five: Guardrail Review

Mr. Smith stated that he was coordinating with St. Louis County on the review of the Berry Rd. guardrail.

#### Six: Sappington Road Project

Mr. Smith stated that the Sappington Rd. project would include sidewalks, crosswalks, storm water updates and a road survey for a final decision.

Mr. Jones stated that the biggest failure of the original project was the design and material for the crosswalks.

Alderman Roettger noted that there would be a better solution this time adding that it was evident when the failures occurred.

Mr. Smith stated that the stop sign issue was under discussion and had not yet concluded adding that we were general about the signs and were aware of the safety issues.

Alderman Lane stated that she appreciated the report.

Mr. DeClue stated that the stormwater master plan funding source was a 5-year plan with MSD which included \$63,000 per year fund that fronts money to the City. Mr. DeClue stated that the City could give designated projects to MSD of which, they can decide on the best projects adding that the City hoped to get things worked out.

It was asked if we ever had a plan. Mr. DeClue stated that there never was a plan adding that there were 3 or 4 identified that had low scores.

Alderwoman Vitale stated that she liked that the City was being pro-active adding that stormwater complaints were the highest. Alderwoman Vitale noted that the City may be able to receive help if the problem areas were on the books.

Alderman Roettger stated that our priorities line up with MSD adding that a master plan was good noting that generally, the City knew and asked if the City wanted to give up control.

Mr. DeClue stated that the City was aligned with MSD adding that they could evaluate like the Queen Anne project. Mr. DeClue stated that there was money in the Deer Creek Watershed Alliance, etc. and added that a high-profile representative from MSD will speak at the next Board of Aldermen meeting.

## REPORTS

### Ben DeClue

Mr. DeClue stated that it was decided to close City Hall after talking to other cities due to the amount of snow that was forecasted adding that Brentwood and Rock Hill were doing the same thing. Mr. DeClue noted that the Public Works department had been working hard during the week but due to the calcium chloride problem, they were exhausted.

Mr. De Clue reported that Republic Service had reported suspensions adding that they would work through Saturday and suspend yard waste pickup to meet the needs. Mayor Wilcox asked that social media be used to update the community. Mr. DeClue stated that was already done.

### Joanne Carr

None

### Alderman Roettger

None

### Alderwoman Vitale

Alderwoman Vitale thanked Mr. Jones for all the work they have done.

### Alderwoman Lane

Alderwoman Lane stated that she had nothing to report but thanked the City Employees for they did.

### Alderwoman Capshaw Cushing

Alderwoman Capshaw Cushing thanked Mr. Jones and his crew for the work they did.

### Alderman Nauman

None

### Alderman Schuster

None

### Jim Hetlage

None

### Mayor Wilcox

Mayor Wilcox thanked Officer Mason and Captain Helle as well as Mr. Jones for their hard work clearing the streets and their continued hard work. Mayor Wilcox also thanked the team hoped they would be careful and stay safe during the snow event.

Mayor Wilcox noted that the upcoming weekend looked to be warmer, adding that he appreciated everyone's efforts for the City.

#### ADJOURNMENT

Alderman Roettger moved to adjourn the meeting, seconded by Alderman Nauman. The motion was unanimously approved.

These minutes are approved as submitted this 1<sup>st</sup> of March 2021.

Joanne Carr  
Deputy City Clerk